

Request for Proposals (RFP)

2018 Security/Alarm System

For

Capac Community Schools

September 7, 2018

2018 Security/Alarm System

Request for Proposal

The Capac Community Schools

Board of Education will accept bids for the purchase and integration of a Security/Alarm system for all three of their buildings.

This bid can be viewed at: <http://capacschools.us/district/technology/bidrequest>

Purpose/Objective

Capac Community Schools has issued this Request for Bids to obtain competitive bids from qualified bidders in a public forum for the purchase & installation of a Security/Alarm system.

Bidders may submit questions regarding this RFP in writing to:

Security/Alarm System Bid

Joseph Gorski

Capac Community Schools

403 N Glasford st.

Capac, MI 48014

E-mail: proposals@capacschools.us

All questions regarding this request should be directed in writing to the above e-mail address prior to 4:00 p.m., September 11th, 2018. After this date, the questions and answers will be posted on the Capac school website. No questions will be accepted after this date.

All bidders are responsible for ensuring that their response conforms to any of Capac's answers to those questions posted. Questions and answers as posted on the website will be considered part of the bid documents, and bidders submitting bids agree to comply with new information that may be provided.

Capac Community Schools is a non-profit, equal opportunity employer. Auxiliary aids and services are available to individuals with disabilities. Voice TDD (800) 649-3777.

Background Information

Capac Schools already has an existing system, which has become dated and difficult to maintain. There is also an existing contract for security monitoring through Dyck Security in Port Huron Michigan, which Capac schools wishes to maintain. Successful vendors will be responsible for all integration and any cooperation with Dyck Security for a complete working solution without replacing the existing contract. Capac schools has also recently upgraded its existing system with Honeywell IGSMV4G IP cellular communicators. Although price is a critical component of the evaluation, It is the intent of the district to retain use of this recently purchased equipment, to the extent possible. In addition, to reduce cost vendors are encouraged to offer options to test and reuse any components of the existing system that are viable to the extent possible. This would include items such as but not limited to wiring. Preference will be given to vendors able to achieve this solution in a timely manner. In the event that the vendor needs to run, new cabling throughout the building vendor is responsible to run cable to industry standards. All cable must be on a separate path from data, HVAC and fire wiring. Cable must be supported with hardware and not laying on building infrastructure.

Required Documents

Bidders are required to include in their bid the following documents:

- Itemized list and pricing of each item bid
- Familial Affidavit of Bidder (copy attached)
- Iran Economic Sanctions Act (copy attached)

Failure to complete these documents shall result in disqualification of a service award. The forms are included and may be found on the Capac Community Schools website: <http://capacschools.us>

Awarding of Business

The Capac Community Schools reserves the right to accept or reject any and all bids, in whole or part, to waive any irregularities in the bidding process and to negotiate contract terms in its sole discretion and in its best interest. The decisions of the Capac Community Schools are final and vendors have no right to appeal any such decisions.

Vendors must include line item pricing and may include additional options to the extent possible in order to better facilitate the needs of Capac Community Schools while being conscious of budget under this proposal. Although price may be a significant factor in the selection of the successful vendor, it is only one of many factors that will be

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considered. Capac Community School's representatives will evaluate all bids based on multiple factors including but not limited to price and projected delivery dates.

Non-Discrimination and Assistance

The Capac Community Schools of Education complies with all federal and state laws and regulations prohibiting discrimination, including the requirements of the United States Department of Education and the Michigan State Department of Education.

It is the policy of the Board that no person on the basis of race, color, religion, sex, age, national origin, ancestry, height, weight, marital status, familial status, political belief or affiliation, disability, handicap or legally protected classification shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise subjected to discrimination of any program, employment practice, or activity for which it is responsible or for which it receives federal or state financial assistance.

If you would like to attend the bid opening or award meeting and require assistance or accommodations to do so, please contact the Capac Community Schools Superintendent at (810) 395-3710 at least 72 hours before the meeting.

Specifications

A complete working system offering perimeter and motion based intrusion detection in three buildings with X doors and approximately xxxx Square feet of space. Integration with the building fire alarm and coordination with the fire alarm vendor is also the responsibility of the awarded vendor. A site walk through will be required in order to obtain a complete understanding of the requirements. A walk through may be scheduled on the 11th or 12th of Sept. by contacting Joseph at Gorski.joseph@sccresa.org or 810-455-1006.

Warranty/Support

Options for 1,3,5 year support agreement must be included.

Project Timeline

It is the intent of Capac schools to award to the successful vendor by September 18th. All work must be completed with the system tested and in place no later than October 31st. Work in the buildings which could disturb the learning environment or create a hazard for students will be required to be completed outside of the normal school day and access coordinated with district staff.

Bid Submission

All bids **must be** inclusive of any **shipping and handling** or other costs and expenses and **must be** valid for no less than 180 days. The cost to prepare the bid and any costs not expressly included in the bid are the responsibility of the bidder. Capac Community Schools is a tax-exempt public school and will provide a copy of its tax-exempt certification to the successful bidder.

All bids must be submitted and received in a sealed envelope by Capac Community Schools by 3:00 p.m., on September 14, 2018 at which time there will be a public bid opening. No bid will be accepted after 3:00 p.m. on September 14, 2018. All work must be completed no later than October 31, 2018

Please label your sealed envelope as follows:

Security/ Alarm Bid

Joseph Gorski

Capac Community Schools

403 N Glassford st.

Capac, Mi 48014